

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   8
2. AMENDMENT/MODIFICATION NO. 0017	3. EFFECTIVE DATE 09/18/2014	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY DLA Troop Support 700 Robbins Avenue Philadelphia, PA 19111 P. Viglione, FTAA/215-737-7700	CODE SPM300	7. ADMINISTERED BY (If other than Item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(X)	9A. AMENDMENT OF SOLICITATION NO. SPM300-13-R-0078	
		✓	9B. DATED (SEE ITEM 11) 04/17/2013	
			10A. MODIFICATION OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning One (1) copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBSISTENCE PRIME VENDOR SUPPORT FOR MID-ATLANTIC NORTH REGION

Subject solicitation is hereby amended as detailed to incorporate the changes as outlined on the following pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF SIGNER (Type or print) SEAN GEMMELL, CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED

**I. 52.247-9034 POINT OF CONTACT FOR TRANSPORTATION INSTRUCTIONS (NOV 2011)**

(a) Defense Contract Management Agency (DCMA) administered orders: Contact the transportation officer at the administering DCMA location.

(b) Defense Logistics Agency (DLA) administered orders: Contact the DLA transportation office for shipping instructions by facsimile to 717-770-2701 or via email to [delivery@dla.mil](mailto:delivery@dla.mil). A return fax number must be included with your faxed request. The DLA Distribution's hours of operation are Monday through Friday, 7:00 a.m. to 11:00 p.m. and Saturday from 8:00 a.m. to 4:30 p.m. excluding holidays. For urgent requirements and questions, you may call the DLA Distribution at 1-800-456-5507. DLA's distribution planning and management system (DPMS) may be used to obtain transportation instructions in lieu of contacting the transportation office.

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**I. EVALUATION SPREADSHEET**

- A. The amended price proposal workbook consists of three tabs: "TOTALS", "MARKET BASKET", and "DISTRIBUTION WORKSHEET."
1. The TOTALS tab calculates the offeror's aggregate offer, pulling information from the other two tabs.
  2. The MARKET BASKET tab lists each market basket item along with demand data, measured in cases, for the base and option period(s).
  3. The DISTRIBUTION WORKSHEET lists each distribution category, along with demand data, measured in cases, for the base and option period(s). The demand data in this tab, for each distribution category, is a compilation of each market basket item in that category.
- B. The solicitation spreadsheets should be filled out as follows:

**NOTE: The offeror shall not add any columns or rows, or otherwise modify any cell positions in any of the solicitation spreadsheets.**

**TOTALS:**

DLA Troop Support has provided offerors with a tab titled "TOTALS" inside the price proposal workbook. Offerors do not enter information in this tab. Rather, this tab calculates the offeror's aggregate offer, based on the information contained in the other two tabs.

These calculations include base and option period(s) as well as quantity adjustments which derive from alternate offers. These calculations rely on the information the offeror enters into the other portions of the spreadsheet; any incorrect information, therefore, will skew this stated total.

After the offeror submits the price proposal, DLA Troop Support will verify the offeror-entered information based on the offeror-submitted documentation: invoices/quotes and specification sheets.

Note: This is not the offeror's total evaluated price. The total evaluated price is determined through the process described on solicitation page 128.

**MARKET BASKET:**

This sheet includes fields pre-populated by DLA Troop Support, fields to be populated by the offeror, and fields that are formulated to calculate values based on the offeror's submission. Pricing shall be offered in accordance with the pricing provisions of the solicitation (see page 54), i.e.

Contract Unit Price = Delivered price + Distribution Price – Government Rebates and Discounts.

1. DLA Troop Support populated fields are as follows (Columns A – F, L S and T):

A	Line Item – item number in the Market Basket
B	Stock # – Local Stock Number (LSN) requirement
C	Item Name – basic concept of the item of supply within a specific federal supply class (FSC)
D	Description – unit package size, units per purchase pack, grade or fabrication
E	Required NAPA Brand – mandatory brand name, if applicable
F	UNADJUSTED ANNUAL QTY (CS) – projected yearly usage data per case
L	Distribution Price Category # – specific Distribution Price Category # (see Distribution Worksheet for full description of each category)
S	DIST. CATEGORY UoM –the corresponding Distribution Price Category to the # listed in column L
T	EVAL. UoM – unit used for evaluation purposes. E.g. offerors will see how DLA will compare offers. E.g. price per pound, can, gallon, etc.
V	EVAL. UNITS (HISTORIC) – the number of units (shown in column T) that have historically been within the case currently purchased by DLA Troop Support. E.g. For meat items, this will be the number of pounds in a case.

## NOTES:

- a) All offered items must be a close match to the solicited LSN specification requirements to include item description, unit package size, units per purchase pack, grade or fabrication. If the offeror's proposed item does not closely adhere to the current requirement, it will not be considered an acceptable item. If the offeror's proposed item matches a different DLA Troop Support LSN, please provide that LSN.
  - b) Meat items shall meet all the general and detailed requirements of the Government's item description in accordance with the IMPS or NAMPS equivalent. Regarding fat limitations, unless otherwise specified, the maximum average fat thickness shall be 0.25 inch, and trim, weight and thickness tolerances shall be as the specified quality grade.
  - c) **Offerors shall not convert pricing to match the solicited LSN specification requirements when proposing an item. Any conversion will be done by DLA Troop Support and will be for evaluation purposes only. E.g. the spreadsheet amount should match the invoice/quote.**
  - d) If a proposed item falls into a different Distribution Price Category, it should be priced on the Price Proposal sheet as per the proposed item. If the Government determines that the proposed item meets the acceptable variance, it will adjust the Distribution Price Category for that specific line item.
2. The Offeror shall complete the following fields for each line item (Columns O, P, and W):
- Delivered Price
- O Actual Material Cost (CS) – most recent manufacturer, grower or private label holder commercial price **per case** that is input in the Contractor's purchasing system as the starting basis for its pricing to customers prior to the application of any specific standard freight, distribution fees, rebates, discounts, limited discounts, or other financial agreements with the Contractor's various customers. If the Contractor normally purchases this item by the pound, please multiply the pound price by the number of pounds on the accompanying invoice. All quotes should reflect cases prices. Alternatively, If an offeror substantiates its price with a quote for a catch weight item, the Evaluation Units per Case shall be the average case size for that item.
- P Standard Freight (CS) – transportation charge per case for delivery from the manufacturer/grower/private label holder to the SPV Contractor (may also include inter-division transfers between the SPV Contractor's warehouses)

W Evaluation Units per Case – # of Evaluation Units of Measure (Column T) the Contractor is offering per case. E.g., this is the number of pounds per case, gallons per case, etc. If offering the actual requirement, this number should match the number in column V.

NOTE:

- i. Prices must not extend more than two (2) places to the right of the decimal point. Standard rounding methods should be observed for Actual Material Cost (Column O) and Standard Freight (Column P). For example, an Actual Material Cost of \$45.782 plus a Standard Freight of \$2.232 should be rounded to \$45.78 and \$2.23.
  - ii. Evaluation Units per Case (Column W) must not extend more than two (2) places to the right of the decimal point. Standard rounding methods should be observed.
  - iii. For catch weight items, the Evaluation Units per Case (Column W) shall be the number of units per case on the offeror's invoice used to substantiate the line item. If an offeror substantiates its price with a quote for a catch weight item, the Evaluation Units per Case shall be the average case size for that item.
3. Prepopulated fields correlated to the Unadjusted Annual Quantity (Column F) and the Evaluation Units per Case (Column W) are as follows (Columns G, H, I and J):

G Annual Estimated Quantity (CS) Adjusted for Case Size Variance – Unadjusted Estimated Annual Quantity (Column F) modified based on the Contractor's offered Evaluation Units per Case (Column W) vs. required units per case (see Column D for requisite description)

H Distribution Quantity Adjusted for Case Size Variance – If Distribution Category UoM (Column S) is LB, then it equals Evaluation Units per Case (Column W) multiplied by Annual Quantity (CS) Adjusted for Case Size Variance (Column G). If Distribution Category UoM (Column S) is CS, then it equals Annual Quantity (CS) Adjusted for Case Size Variance (Column G).

I Base Estimated Quantity (CS) Adjusted for Case Size Variance – Unadjusted Estimated Annual Quantity (Column F) modified based on the Contractor's offered Evaluation Units per Case (Column W) vs. required units per case (see Column D for requisite description) per base period

- J Option 1 Estimated Quantity (CS) Adjusted for Case Size Variance – Unadjusted Estimated Annual Quantity (Column F) modified based on the Contractor’s offered Evaluation Units per Case (Column W) vs. required units per case (see Column D for requisite description) per option 1 period
4. Fields that will be calculated are as follows (Columns Q, U, Y, and Z):
- Q Delivered Price (CS) – Actual Material Cost per CS (Column O) plus Standard Freight per CS (Column P)
- U Price per Evaluation Unit – price per Evaluation UoM (Column T)
- Y Aggregate Base Delivered Price (CS) – total delivered price per case for the base period (Column Q \* Column I)
- Z Aggregate Option 1 Delivered Price (CS) – total delivered price per case for the option 1 period (Column Q \* Column J)
5. The Government will evaluate Delivered Price per CS only. If the spreadsheet calculated Delivered Prices per CS (Column Q) are not the prices you intend to propose, please contact the Contracting Officer immediately.
6. The items on the spreadsheet represent the contract market basket, i.e. the highest usage items as well as items listed under the Basic Daily Food Allowance (BDFA) listing. These items will represent the initial contract contractor catalog, at the prices proposed and awarded (reduced by the application of all applicable Government Rebates and Discounts). This means that the Contract Unit Prices in the initial contract order catalog shall be equal to or less than the awarded unit prices and this catalog will initiate the catalog baseline prices. Estimated annual quantities for the items are for information and evaluation purposes only.
7. **If an offeror carries a variety of brands for the same item, the price submitted shall be for the lowest price, technically acceptable, item that meets the Government’s minimum requirements, except that Brand Name/NAPA items must be priced according to the exact Brand Name/SKU/NAPA that is listed in the Market Basket, as specified. The inclusion of required Brand Name/NAPA items on the initial contract catalogs does not preclude future catalog changes during the life of the contract to add competing products based on added value to the customer.**

**NOTE: DO NOT deduct NAPA, Food Show or any other Government Rebates and Discounts from the delivered price on your price proposal. However, the actual Contract Unit Prices in the awarded contract order catalog shall include and be reduced by all applicable Government Rebates and Discounts.**

**DISTRIBUTION WORKSHEET:**

1. DLA Troop Support prepopulated fields are as follows (Columns B – F):

B	Cat. # – Distribution Price category number
C	Category Description – description of the food category
E	Distribution Price Category Unit of Measure – unit used to calculate the quantity in its respective category
F	# Items in Category – number of items in the Market Basket that are cataloged within a specific Distribution Price category

2. The Offeror shall complete the following fields for the Distribution Price categories (Columns G and H):

G	Base Distribution Category Price – fixed Distribution Price per UoM (Column E) for the base period
H	Option 1 Distribution Category Price – fixed Distribution Price per UoM (Column E) for the option 1 period

## NOTES:

- a) The Distribution Prices must be offered as a dollar amount. Distribution Prices offered as a percentage are not acceptable.
  - b) Prices must not extend more than two (2) places to the right of the decimal point.
  - c) Option pricing shall be provided for the Distribution Price portion of the Contract Unit Price only. Acceptance of the option is mandatory, and if an offeror does not submit option terms or indicate acceptance, the offeror's proposal may be rejected.
3. Prepopulated field correlated to the Market Basket quantities (Column K):

K Annual Quantity (Adjusted) – annual quantity per UoM (Column E) for all items in the Market Basket that are cataloged within a specific category

4. Fields that will be calculated are as follows (Columns L and M):

L Base Total Distribution – total Distribution Price per Distribution Price category for the base period (Column G \* Column K)/12\*L3

M Option 1 Total Distribution – total Distribution Price per Distribution Price category for the option 1 period (Column H \* Column K)/12\*M3

5. The awarded Distribution Prices shall remain fixed for each applicable contract ordering period. Proposed Distribution Prices may remain the same, increase, or decrease for the option period.

6. The offeror shall input its name in cell D5.